



Mount Alexander Shire Council Public Art Advisory Panel Terms of Reference

Purpose

The purpose of the Mount Alexander Shire Art Advisory Panel (the Panel) is to ensure the integrity and quality of permanent Public Art proposals considered for approval by Council in accordance with Mount Alexander Shire's Public Art Policy.

Where requested, the Panel will provide recommendations on the procurement, installation, management and de-commissioning of permanent Public Art.

Objectives:

- (a) Bring professional skills and knowledge to the process of public art acquisition, management and disposal;
- (b) Consist of local, esteemed arts professionals;
- (c) Be entrusted with key artistic decisions on commissioning, siting and decommissioning of pieces;
- (d) Represent the community
- (e) Assist Council meet the objectives of the Public Art Policy

Membership and Roles

Membership is on a voluntary basis. There will be no financial payment for membership.

Unless otherwise agreed by Council, the Chair of the Panel will be a Councillor.

Council's Cultural Development Officer and Manager Economy and Culture will support the Panel as non-voting members.

The Cultural Development Officer will provide the Secretariat for meetings.

Council will formally appoint members to the Panel following an Expression of Interest and interview process.

Where possible, membership of the Panel will consist of:

- One Councillor (Chair)
- Two local artists
- Two local architects and/or art curators
- Two community representatives

A youth representative is highly recommended

Selection Process

An Expression of Interest process will be managed by Economy and Culture team.

Members will be selected based on:

- Experience in other Public Art processes
- Knowledge of or interest in Public Art

Quorum

50% of members plus 1 and must include one Councillor (or delegate).

Meetings

Unless otherwise agreed, the Panel will meet in-person on a quarterly basis at a venue within the Shire. Additional meetings may be held by agreement of the majority members where necessary.

The Panel agenda and documents will be distributed at least five working days prior to each scheduled meeting.

Notes from each meeting will be provided to all Councillors and reports for decision tabled at the next available Council meeting.

Members must attend 80% of scheduled meetings

Term of Appointment

Members of the Panel will be appointed for a term of two years up to a maximum of six consecutive years for any one panel member.

Unless otherwise approved by Council, this Terms of Reference will be reviewed every four years in alignment with a review of the Public Art Policy.

Members may resign at any time by providing 3 months' written notice. In the event of a vacancy, a public expression of interest process will be conducted for the vacant position.

Conflict of Interest

- a. Members are required to declare any conflicts of interests with any agenda items prior to the meeting.
- b. The Chair will determine what action should be taken if any conflict is declared.